



Lunch Buffet Banquet Booking Form:

SANDWICH PLATTER

CHEF'S SOUP

CRACKERS

YOUR CHOICE OF ONE GREEN SALAD:

TOSSED OR CAESAR

YOUR CHOICE OF ONE STARCH SALAD:

PASTA OR POTATO

ASSORTED DESSERT SQUARES

\$16.50 PER GUEST

ALLERGIES:

PEOPLE TOTAL:

SPECIAL REQUESTS:

LIQUOR SERVICE NEEDED
STARTS AT 11AM

EXTRAS **ENTERTAINMENT PACKAGE \$10** **FLIP CHART & MARKERS \$10**
(PROJECTOR, MICROPHONE, DISCO LIGHTS)

COFFEE & TEA & WATER STATION \$10

TABLES **WHITE LINENS** **BLACK LINENS**

ROUNDS: **AMOUNT:** **CHAIRS PER:**

RECTANGLES: **AMOUNT:** **CHAIRS PER:**

PROJECTOR

SPECIAL REQUESTS:

BAR



Lunch Buffet Banquet Booking Form:

Time in: _____ Time Out: _____

Date of event: _____

Name: _____ Phone: _____ Email: _____

Half Day (8am-2pm) or (4pm-10pm)
\$55

Full Day (8am-10pm)
\$100.00

Please read & initial you have understood & agree to the following terms & conditions

- 18% Auto-Gratuity will be applied to all food orders _____ (initial)**
- Cancellations will be subject to a 20% fee of the cancelled value _____ (initial)**

Signature: _____ **Date** _____

Pay day of the event **Please Invoice** **Charge card on file**

Room & charges paid by: _____

Drinks & food paid by: _____

Please call us if any changes need to made to your booking (250) 428-2225 ext. 0

Signature _____ **Date** _____

Credit Card info: # _____ **CCV** _____

Expiry : _____

All banquets must be paid for within 14 days, if not paid for by then we will charge this card

Office use only:

Date of inquiry & email sent and by: _____

Dead line for confirmation date: _____

Updated date & by: _____

Updated date & by: _____

Updated date & by: _____

Final confirmation & by: _____